healthwatch Doncaster

AGENDA

Healthwatch Doncaster Board of Directors Meeting

8th September 2014 from 10am to 12 noon

Healthwatch Doncaster Office 36 Duke Street Doncaster DN1 3EA

1 Welcome/Introductions/Housekeeping

2 Apologies

3 Declarations of interest

4 Agree/sign off minutes of previous meeting

5 Matters arising from previous meeting

6 Actions from previous meeting

7 Interim Chair (S Barnes) Update:

- Chair recruitment
- Memorandum of Understanding Re: Process for HWD Representation at meetings/events
- Invitation to Healthwatch England's 2nd Annual Report 14/10/14

8 HWD authorised representatives at meetings/events updates

9 Sub Groups – Updates:

- Executive Board
- Engagement Sub Group (please refer to minutes)
- Information & Publicity Sub Group (please refer to minutes)
- Complaint/Compliment Sub Group (please refer to minutes)

10 Support team updates:

- Finance
- Advocacy
- Information & Signposting

11 Any other business

12 Date, time, venue of next meeting

13 Close of meeting