

Healthwatch Doncaster
Board Meeting
Monday 16th December 2013
10.00-12.00

Members Present: Janet Greenwood; Kay Kirk; Sheila Barnes, Ann Gilbert

Apologies: Debbie Osborne

In Attendance: Barbara Booton, Shaun Masterman (Project managers); Martin Walker (DMBC)

1	Minutes of the last meeting
	Agreed - 2 minor amendments: Shaun stressed it was us that were seeking clarity on PDS I contract. Ann slightly reworded the point on HealthWatch UK training
2	Matters arising
	<ul style="list-style-type: none"> • Most matters arising were dealt with in the minutes. • Ann and Barbara are meeting Sarah Atkins-Whately on Monday 6th of January 1 PM • Janet and Barbara are attending a session facilitated by Rupert suckling, 14 January, on TLAP (Think Local Act Personal) • Janet has rearranged her meeting with Norma Wardman • Press release and advert for board members has gone out • Sheila attended The Regional Quality Surveillance Group and took the decision not to discuss local emerging issues until providers have had a chance to respond
3.	PDSI contract
	<ul style="list-style-type: none"> • Shaun met with Nasreen on Friday 13th of December to try to address issues around lack of clarity with this contract as the focus seems to be changing dramatically and it is important there is a clear fit with the core remit of Healthwatch. Nasreen listened to our concerns and agreed another meeting to be arranged before Christmas to include Gary Jones. • Janet also suggested she meets with Gary Jones sometime in New Year (the board have never received a formal explanation of events around the changeover). • Barbara fed back on PDSI soft launch event: unfortunately it did not seem very successful. There were a lot of complaints from participants around the planning and organising and content. Healthwatch Doncaster were mentioned as Nora's research contributed to the commissioning plans being proposed. • Kay felt it would be useful for the board to have a "map" of commissioning to see where Healthwatch fits in
4.	Engagement
	<ul style="list-style-type: none"> • Sandie is going on long-term sick from Friday 10th of January for 6 – 8 weeks • 28th of January event: Barbara presented a draft flyer. The event will be titled "<i>What Matters Most to You about Social Care</i>". It will also be the opportunity for a "soft launch" of a refreshed HealthWatch Doncaster; gain members and volunteers and for people to complete the social care consultation questionnaire. • There is a specific consultation event for people with learning difficulties and their

	<p>carers/family members on Friday 24th of January organised by Inclusion North. We have been given a slot before and after lunch to explain the role of Healthwatch.</p> <ul style="list-style-type: none"> • Sandie has been tasked to try to engage with around 5 groups per week and to target the most deprived communities and cross-reference with groups in that area. • Key messages are to recruit members and volunteers and gather stories and, where possible, feedback results (<i>you said, we did</i>)
5.	Meeting with Martin Walker, modernisation manager, DMBC
	<ul style="list-style-type: none"> • Martin has a specific policy lead on adult social care and on information and advice. • Perceives his relationship with Healthwatch Doncaster as having 2 dimensions: the broader relationship with Council services and strategic relationship around adult social care • He suggested we try to find an equivalent person in health and public health but in the meantime is happy to help wherever possible. • He offered support around our engagement work – recognising our limited resources/capacity to deliver our message. He said this dovetails with his engagement strategy. • Suggested Community engagement venues: Bentley library; Vermogden centre at Thorne; the Martin Wells Centre in Edlington. Martin offered to send mapping information on areas of deprivation. • He is working on 2 key pieces of work: carers and information and advice – particularly around transition and carers and personal budgets • Martin said we ought to note there is an action plan In the DMBC Corporate Plan to get the health and well-being board up and running
6.	Action points
	<ul style="list-style-type: none"> ➤ There is a quarterly quality meeting at DMBC with the CQC and the CCG we need to decide who to attend ➤ Board to receive updates on emerging issues from engagement ➤ Include mapping various groups and meetings during an away day with staff ➤ Staff planning meeting on "what matters" event on 19th of December ➤ Board to receive an update on finances/a budget sheet ➤ Need to look at appropriate cover for Sandie ➤ Janet to look at doing a short presentation to parish councils at their quarterly meeting ➤ Janet to attend PDS I contract meeting if she is available

Next Meeting: Monday 13th of January– 10-12