

**Meeting:** Doncaster Healthwatch CIC Board meeting

**Date:** 26 January 2017

**Time:** 13.30 – 15.00

**Location:** Conference Room, 3 Cavendish Court, South Parade DN1 2DJ

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Item	Action
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## **PUBLIC MEETING**

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|---|-------|
| 1. Welcome and introductions  | Chair |
| 2. Apologies  | Chair |
| 3. Declarations of interest – Register of interests                 | Chair |
| 4. Minutes of the last meeting and matters arising – PAPER A        | ALL   |
| 5. Review Action Log – PAPER B                                      | ALL   |
| 6. Sustainability and Transformation Plans – update on engagement   | SS    |
| 7. NHS Doncaster CCG – invitations to Delivery group meetings       | DH    |
| 8. Closer working with Health Ambassadors and PPG network           | DH    |
| 9. Joint working across Sheffield City Region – Healthwatch and VCS | AG    |
| 10. Doncaster CCG's annual 360° Stakeholder Survey                  | ALL   |

## **FOR INFO**

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| 11. Healthwatch Doncaster dashboard update – PAPER C |  |
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12. Healthwatch Doncaster – quarterly outcomes monitoring report – PAPER D

***To resolve that representatives of the press, and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest Section 1(2) Public Bodies (Admission to Meetings) Act 1960***

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Item	Action
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**CONFIDENTIAL MEETING**

13. Finance update – PAPER E - tabled	AB/AG
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14. Future tender opportunities – PAPER F – tabled	AG
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15. Business Plan development for Healthwatch Doncaster	AG
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- a) Feedback from discussions with staff
- b) Feedback on discussions with partners
- c) Feedback on local opportunities

16. Thematic Analysis – next steps	AG/DH
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17. Any Other Business

18. Close

**Date of Next Meeting:** 23 February 2017 13:30, Conference Room, 3 Cavendish Court