

# PPG Network Action Points

**Meeting:** PPG Network Meeting

**Date:** Friday 13 September 2019

**Time:** 1.00pm – 3.30pm

**Location:** Conference Room 2, Doncaster College for the Deaf.

**Members Present:** Norma Carr (NC) – Chair – Tickhill and Colliery Surgery  
Sheila Bean (SB) - Village Group Practice  
Peter Noble (PN) - Village Group Practice  
Frank Knapton (FK) - Mexborough Health Centre  
Steve Lyons (SL) - Great North Medical Centre  
Chris James (CJ) – Hilltop Centre  
Geoffrey Johnson (GJ) – Carer's Strategic Review Board  
Jon Finegold (JF) - The Burns Practice  
John Burke (JB) - Kingthorne Group Practice  
Ian Morris (IM) – Tickhill and Colliery Surgery  
Chris Simmonds (CS) - Francis Street Medical Centre  
Sian Owen (SO) - Francis Street Medical Centre  
Patrick Leslie (PL) – Scawsby Health Centre  
Shelly Wyman (SW) – Scawsby Health Centre  
Cheryl Watkinson (CW) – The Burns Practice and PCD.

**Apologies:** Diana Foster (DF) - Carcroft and Woodlands Surgery  
Barbara Bell (BB) - The Burns Practice  
Brian Nelson (BN) – Mexborough Health Centre

**In Attendance:** Natalie Bowler-Smith (NBS) – Community Engagement Officer, Healthwatch Doncaster  
Emily Green (EG) – Business Support Officer, Healthwatch Doncaster

	<b>Agenda Item</b>	<b>Notes</b>
1.	<b>Welcome Introductions Housekeeping</b>	NC welcomed everyone to the meeting and introductions were made.  NC welcomed new members Patrick Leslie (PL) and Shelley Wyman (SW) from Scawsby Health Centre. PL raised queries about setting up a PPG at Scawsby Health Centre.
2.	<b>Apologies</b>	Diana Foster (DF), Barbara Bell (BB), Brian Nelson (BN).
3.	<b>Minutes of the last meeting and matters arising</b>	The minutes from the last meeting held on Friday 26 July 2019 were reviewed by the group and agreed to be set as a true record.  <b>Matters Arising</b> PPG and PC Networks NC updated on the action for NBS to draft letter to PCN Clinical Leads and mentioned a letter has not yet been sent, however NC has contacted Ben Scott who has agreed to

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		<p>attend the next meeting to give his vision and a focused idea on how he envisions his locality moving forward. Ben is supportive of the PPG Networks ideas. Julie Magee will also be attending with him.</p> <p>NBS informed the network that Rob Timney = CCG Digital Team is unable to attend the next meeting.</p> <p>JF raised an issue about promotion about PCN on partnering websites.</p> <p>PN shared with the network that he'd found a table on DCCG website that highlights the localities of PCN and which practice resides.</p> <p><b>Action:</b> PN to send the table to Healthwatch Doncaster to distribute to the network.</p>
	<p><b>Primary Care Doncaster update – Tina Hope</b></p>	<p>Tina Hope (TH) from Primary Care Doncaster (PCD) gave an update on the Extended Access service.</p> <p>The service is now one year old. TH made the network aware that the PCD team have taken on board all feedback given at past PPG Network meeting by network members.</p> <p>The PCD team are looking to extend the First 2 Physio service into all hubs across Doncaster as it is only available at Central Hub but in high demand.</p> <p>RN raised concerns patients are experiencing in regards to transport and travelling to hubs. The PCS have taken on board these comments and are hoping to expand and have additional hubs across Doncaster to reduce this problem.</p> <p>TH informed the group she has not be receiving meeting papers. <b>Action:</b> EG to add onto distribution list and send future meeting dates.</p>
	<p><b>Pharmacy Delivery - Geoffrey Johnson</b></p>	<p>GJ informed the network that selected Pharmacies across England will be introducing a £5 a month charge to deliver medications to patients homes.</p> <p>Network members raised that Boots Pharmacy have now started to charge patients for this service. Patients have to meet the significant requirements to get them delivered free of charge. Sharps or Weldrick's Pharmacy still deliver medicines free and recommended by network members.</p> <p>GJ also informed the network about the 'Doctor Doctor' text messaging service. This service has been rolled out in three different departments in DRI to remind patients about their appointment. This service has reduced the number of missed appointments overall.</p>

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	<p><b>Sharing Best Practice</b></p>	<p>SL was going to share best practice, however no update due to no meeting taking place at his practice.</p> <p>PN gave an overview of his PPG and how both practices have merged into one over the past year. PN made the network aware that his PPG meet every 2 months and all information is on their website.</p> <p><b>Action:</b> NBS and Andrew Goodall to attend their October meeting.</p> <p>PN explained that his PPG have a core group and a focus group who meet separately to discuss different topics.</p> <p>This lead onto PL and SW expressing the struggle on getting their PPG up and running again at Scawsby Health Centre. Network members gave their ideas and guidance to how to set up a PPG and it was acknowledged that all PPG's are unique and have no set way.</p> <p><b>Action:</b> PL and SW to meet with PN and SO for their input.</p>
	<p><b>Healthwatch Doncaster update – Natalie Bowler-Smith</b></p>	<p>NBS invited Network members to Healthwatch's Micro-grant event 2019 on 19 September 1-3pm at the Wool Market. This will be a celebration event for past and present recipients to celebrate their work and projects.</p> <p>They were also informed about the Community Keeping Safe Annual event on 12 December 2019 – an annual event organised by Safeguarding Team at DMBC and Healthwatch Doncaster to raise awareness on Keeping Safe.</p>
	<p><b>Any Other Business</b></p>	<p>It was agreed that colleague from Doncaster CCG and Primary Care Doncaster will attend PPG Network meetings on a regular basis.</p> <p><b>Action:</b> PN to contact Karl Robert to confirm if himself or a colleague from Doncaster CCG can attend future meetings.</p> <p>After a discussion, it was agreed that the Exercise Referral System presentation by Nikki will be moved to November meeting.</p>
	<p><b>Date of next meetings</b></p>	<p><b>Next meeting:</b> Friday 25<sup>th</sup> October 2019 1.00pm – 3.30pm.</p> <p><b>Future meetings:</b> Friday 29<sup>th</sup> November 2019</p> <p>The network agreed on future meeting dates for 2020. EG to book these with the Deaf Communication College.</p>