

# PPG Network Action Points

**Meeting:** PPG Network Meeting

**Date:** Friday 15 February 2019

**Time:** 2.30pm – 4.00pm

**Location:** Doncaster Communication College for the Deaf, Eastfield Restaurant

**(This meeting was taken place after the Discussion meeting with DCCG on the Joint Health and Social Carte strategy)**

**Members Present:** Norma Carr (NC) – Chair  
John Burke (JB)  
Chris Simmonds (CS)  
Sian Owen (SO)  
Judith Hickson (JH)  
Barbara Bell (BB)  
Steve Lyons (SL)  
Chris James (CJ)  
Geoffrey Johnson (GJ)  
Jon Finegold (JF)  
Frank Knapton (FK)

**Apologies:** Brian Nelson (BN)  
Ian Morris (IM)  
Diana Foster (DF)

**In Attendance:** Kayleigh Wastnage (KW) – GP Federation  
Jill Telford (JT) – Engagement Team Manager, HWD  
Emily Green (EG) – Business Support Officer, HWD – minute taker

	<b>Agenda Item</b>	<b>Notes</b>
1.	<b>Welcome Introductions Housekeeping</b>	NC welcomed everyone to the meeting and introductions were made.
2.	<b>Apologies</b>	Brian Nelson (BN) Ian Morris (IM)
3.	<b>Minutes of the last meeting and matters arising</b>	The minutes from the last meeting held on 18 January 2019 were reviewed by those present at the last meeting.  An error was raised in the minutes on item 6. JB explained he had informed Cheryl Watkinson on future PPG meeting dates but was not aware on contacting Cheryl to become a link for the RdASH newsletter. JT/ EG to contact Cheryl.  The minutes were then agreed as a true record.  <b>Matters arising: PCD newsletter</b>

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		<p>KW told the group that the PPG information will be published in the next PCD newsletter.</p> <p><b>Support GP practices</b>          FN and JT provided an update on the meeting they had with Debi Gillot from New Surgery Mexborough.          JT explained it was agreed that the main target will be to focus on and work with Barnburgh Surgery to encourage a PPG within that practice. This was changed due to Mexborough surgery having an existing PPG at their practice. During this meeting FN and JT informed Debi about The PPG Network, NAPP and the toolkit and Debi was inspired by this.  <b>Action:</b> JT to extend invitation and invite Debi to future meetings.</p> <p>There was a further discussion about Well-being officers wanting access to GPs.          NC has invited Jane Rogers the Well Being Officer at Doncaster Council to the next meeting. Jane is really interested in The PPG Network and thinks this is a great link to access GP Practices in Doncaster.          KW explained that DCCG encourage Well-being officers to have access to GPs – it says this in the Long Term Plan and GP contracts.</p>
5.	<p><b>Ophthalmology Glossary-100 Day Challenge</b></p>	<p><b>Ophthalmology 100 Day Challenge</b>          3 work streams:</p> <ul style="list-style-type: none"> <li>• Virtual Glaucoma Clinics</li> <li>• Looking at how to reduce DNA's for Children's appointments</li> <li>• Designing a signposting/ self-care booklet for those with minor eye problems.</li> </ul> <p>SL presented the draft signposting leaflet that has been produced on minor eye problems and comments were made. The group to pass on any additional comments to SL.          SL informed the group that the leaflet has been approved by a consultant but still waiting on confirmation so remains a draft.</p>
	<p><b>Primary Care engagement          Access to Primary Care project</b></p>	<p><b>Background:</b>          Healthwatch Doncaster have had discussions with Primary Care Doncaster and Doncaster CCG. DCCG are currently reviewing their PC strategy and want to seek views from patients on access to Primary Care Services.</p> <p>The network reviewed a draft survey produced by JT and DH on access to primary care that will be used to capture the public's thoughts on accessing primary care services and comments were made.          PPG Network members agreed to be involved in the pre-engagement work and complete the draft survey with patients within their GP practices.</p>

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		<p><b>Action:</b> JT to send hard/ electronic copies of draft survey. The group was asked to send their feedback about the survey to EG by 15 March 2019.</p>
	<b>AOB</b>	<p>GJ mentioned he has been contacted by DMBC and been nominated for an award. If he is successful, this would be held at Buckingham Palace on 29 May 2019. The group congratulated GJ for the nomination.</p> <p>JT mentioned that Ann Dawson and Kate Green from Royal College of General Practitioners South Yorkshire have expressed an interest in attending the PPG Network.</p> <p><b>Action:</b> JT/EG to extend invitation and invite them both to the next meeting.</p>
9	<b>Future meetings</b>	<p>Next meeting:            Friday 29 March 2019, Doncaster Communication College, Conference Room 2            Friday 26 April 2019, Doncaster Communication College, Conference Room 2.</p>
10	<b>Close</b>	Meeting closed at 15.30hrs