

Meeting: Doncaster Healthwatch CIC Board meeting

Date: 28th July 2016 **Time:** 13.30 – 15.30

Location: Conference Room, 3 Cavendish Court, South Parade DN1 2DJ

Item	Action
<i>Public Meeting:</i>	
1. Welcome and introductions	Chair
2. Apologies	Chair
3. Notes of the last meeting	Chair
4. Declarations of interest	ALL
5. Agree/sign off minutes of previous meeting	ALL
6. Matters arising/actions from previous meeting	ALL
7. Engagement Strategy and action plan <ul style="list-style-type: none">• Update and future monitoring arrangements	Sheila Barnes
8. Publicity and promotion of Healthwatch Doncaster <ul style="list-style-type: none">• New CIC, new premises, new appointments• Publicity materials• Positive relationship with local Press• Social Media	Andrew Goodall

To resolve that representatives of the press, and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest Section 1(2) Public Bodies (Admission to Meetings) Act 1960

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Item	Action
<i>Confidential Meeting:</i>	
9. Finance update	Andrew Goodall
10. Community Interest Company – business process review	Steve Shore
11. Business services workstreams	Andrew Goodall
12. Board member portfolios and meeting attendance	ALL
13. Any Other Business	
14. Close	

Date of Next Meeting: 25 August 2016 13.30, Conference Room, 3 Cavendish Court

Future meetings
29 September 2016
27 October 2016
24 November 2016