PPG Network Action Points

Meeting: PPG Network Zoom Meeting

Date: Thursday 20 August 2020 **Time: 1.00pm – 2.00pm**

For info: This was a virtual meeting over Zoom Video Communications.

Members Present: Frank Knapton (FK) –Mexborough Health Centre
Norma Carr – Tickhill and Colliery Practice
Steve Lyons (SL) - Great North Medical Centre
John Waggitt (JW) - Field Road Surgery
Chris James (CJ) - Hilltop Centre
Georgina Newman (GN) – Great North Medical Centre
Diana Foster (DF) - Carcroft and Woodlands Surgery

In Attendance: Natalie Bowler-Smith (NBS) – Community Engagement Officer, Healthwatch Doncaster
Jill Telford (JT) – Engagement Team Manager, Healthwatch Doncaster
Emily Green (EG) – Business Support Officer, Healthwatch Doncaster

Apologies: Barbara Bell (BB) – The Burns Practice
Jon Finegold (JF) - The Burns Practice
Sheila Bean (SB) - Village Group Practice
Cheryl Gowland (CG) - Neighbourhood Projects Coordinator (East) - Primary Care Doncaster

	Agenda Item	Notes
1.	**Welcome and Housekeeping.**	NBS welcomed everyone to the virtual meeting through Zoom Video Communications and introductions were made. Apologies accepted by members as above
2.	**Review of minutes/ actions from the last meeting.**	DF raised her apologies were missed off the last minutes. EG to amend. The PPG Network agreed the minutes from the last meeting as a true record.
3.	**Cancer Project.**	Jill Telford (JT) explained about the Cancer Project that Healthwatch Doncaster are leading on. The aim of the project is to speak to patients and collect qualitative stories of their Cancer pathway. JT has met with cancer leads who have been very receptive to this project. The PPG Network was asked to direct people to Healthwatch if they know anyone who would be happy to share their story and used cancer services over the past year.

		There was a discussion whether Breast Screening services in Doncaster are delivering their services as usual during these times. Action: Healthwatch to contact Breast Screening service to clarify this issue and update at the next meeting.
4.	**Healthwatch Doncaster update.**	**Flu Vaccination survey** JT informed the network that the Flu Planning Group are to release a survey on flu vaccination with support from Doncaster CCG. The survey is to understand if the impact of COVID 19 would determine whether patients would get the flu vaccination and the questions are to help with flu planning. Action: EG to share link to the survey with the network. NC raised concerns about the co-ordination of flu planning. JT offered reassurance of forward planning and support to local patients of Doncaster. **Daily Dose of Healthwatch Doncaster** NBS reminded network members of Healthwatch Doncaster's project 'Daily Dose'. This has been the main source of engagement for Healthwatch through virtual platforms to continue engagement with the public. NBS thanked the team for their input and mentioned that the project is moving onto phase two.
5.	**Practice Websites Update.**	NBS updated the group on behalf of Jon Finegold about the project relating to the review of practice websites. The project is ongoing. NBS, JF and SL have met about the project and Andrew Goodall is to share project ideas with Doncaster CCG. NBS mentioned she has spoken with Karl Roberts who has clarified that GP Practices only use fax machines for business requirements only and not for patient confidential information. NBS and JF will keep the network updated about the project.
6.	**Any other business.**	CJ informed the network that Hilltop Centre has renamed to Helping Hands Community Centre. There was a discussion around face masks and the problems it causes due to lack of clarification.
7.	**Date of next meeting:**	Next meeting: Thursday 17 September 2020 at 1.00pm through Zoom.
8.	**Close.**	Meeting closed at 1.50pm.

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