

PPG Network Action Points

Meeting: PPG Network Meeting

Date: Friday 16 February 2018

Location: Trades Club, Frenchgate, Doncaster, Room 10

Members Present: Norma Carr (NC) – Chair
Curtis Henry (CH)
Steve Lyons (SL)
Judith Hickson (JH)
Chris Simmonds (CS)
Barbara Bell (BB)
Stan Johnson (SJ)
Geoffrey Johnson (GJ)
Diana Foster (DF)
John Plant (JP)

Apologies: Ian Morris (IM)
John Burke (JB)
Kayleigh Wastnage (KW)
Frank Knapton (FN)

In Attendance: Emily Green (EG) – Business Support Officer, Healthwatch Doncaster
Elle Smith (ES) – Apprentice, Healthwatch Doncaster
Andrew Goodall (AG) – Chief Operating Officer, Healthwatch Doncaster
Sian Owen (SO) – The Medical Centre, Francis Street
Rachael Mather (RM) - Communications and Engagement Officer,
Doncaster CCG

	Agenda Item	Action	By
1.	Welcome Introductions Housekeeping	NC welcomed everyone to the meeting.	
2.	Apologies	Ian Morris (IM) John Burke (JB) Frank Knapton (FK) Kayleigh Wastnage (KW)	
3.	Minutes of the last meeting and matters arising	Minutes from previous meeting on 19 January 2018 were agreed as an accurate record It was proposed that the Statement of Purpose should be included on all PPG Network documents. The network also thanked SL for drafting up the statement on behalf of the PPG	

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		<p>Network. EG to send statement to all members.</p> <p>The PPG Network suggested and agreed all future meetings will start from 1pm until 3.30pm.</p>	
4.	<p>Healthwatch Doncaster Update – Andrew Goodall and Rachael Mather</p>	<p>AG gave an updated on the work Healthwatch are currently involved in:</p> <p><u>NHS Consultation</u> RM and AG gave an outline of NHS’s national consultation on changes to prescribing medicine for minor illnesses over the counter which was launched on 20 December 2017 until 14 March 2017. Healthwatch are helping Doncaster CCG to raise awareness to hard-to-reach areas and vulnerable groups.</p> <p>Healthwatch Doncaster have booked the Health Bus for Friday 2 March 2018 from 10am – 4.00pm at Clock Corner in Doncaster Town Centre – this will be an opportunity to encourage people to complete the online survey.</p> <p>A main objective is to promote guidance and support prescribers not to prescribe certain medication but continue to use clinical judgement depending on the clients’ needs.</p> <p>EG to send link of consultation and survey to ambassadors – link is available on HWD and Doncaster CCG website.</p> <p>It was proposed that this consultation will be made an agenda item for a future meeting</p> <p><u>Integrated Digital Care Record</u> The NHS have developed a new electronic method/ system for storing health information about patients which is available to be seen by various health and social care staff in various locations when they need to access patient records/ patients require help.</p> <p>A patient information booklet is now available in GP surgeries which was handed out to members of the PPG Network. The booklet is also available in the 5 top languages spoken within Doncaster.</p>	

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		<p>RM informed members that a public meeting for the Hospital Service Review will be held on 8 March 2018. Action: EG to distribute poster for information.</p> <p><u>Missed appointment project</u> AG made members aware that the HWD project has now been completed. A report has been published which is available on HWD website.</p> <p><u>Home Support project</u> Healthwatch Doncaster are taking part in a new project with Doncaster Council around Home Support. Healthwatch have developed a series of questions/questionnaire to ask people who receive care or support at home to gather their views/experiences and to ascertain if they are satisfied with the care which they receive.</p> <p><u>Student Placements</u> Healthwatch is working with Doncaster College and has been both, assessed and approved as a student placement provider for the college. The student placements will focus on creating content and digital based work for the social media element of HWD service provision. AG mentioned the network is welcome to get in touch if they are interested in the students creating digital content about/ on behalf of the PPG Network.</p>	
5	<p>Care Navigation Update – Chris Simmonds and Sian Owen</p>	<p>CS and SO gave an update on Care Navigation and explained the system which they use in their practice to ensure all patients receive the best and most appropriate care.</p> <p>NC proposed to bring this agenda item forward to the next meeting.</p>	
6.	<p>Networking with Doncaster Free Press</p>	<p>Doncaster Free Press approached a member of the network (G. J.) and expressed an interest in attending future network meetings. The PPG Network members highlighted some concerns and issues surrounding a member of the press being present at meetings and engaged in further discussion about the perceived problems this may cause. A decision was taken by members to ‘invite any press representatives to</p>	

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		a specific meeting/s rather than giving them an 'open invitation' to attend on their own free will	
6.	AOB	GJ informed members that DMBC Emergency Contact Card Scheme is presently closed due to being under review. The current scheme is discontinued for new applicants and only available for clients that are already signed up currently. Any potential new members will not be permitted to register and join the scheme until the outcomes of the review are publicised and the future delivery of the scheme is determined.	
7.	Close	Meeting closed at 3.30PM	

Future meeting dates:

Friday 16 March 2018, 1.00pm – 3.30pm

Friday 13 April 2018, 1.00pm – 3.30pm

Friday 11 May 2018, 1.00pm - 3.30pm

Statement of Purpose

The PPG Network consists of representatives of Doncaster PPGs, and other interested parties. This enables delegates and patients from each practice to share ideas, discuss latest updates to NHS services, and to hear about the work that is being done to improve healthcare in the area. The PPG Network also contributes its opinions of local healthcare services to the Primary Care Network (PCN). The PPG Network gratefully accepts the financial and administrative support of Healthwatch Doncaster; However, it remains at all times independent of Healthwatch Doncaster, the CCG and the PCN.