

PPG Network Action Points

Meeting: PPG Network Meeting

Date: Friday 20 July 2018

Time: 2.00pm – 4.00pm

Location: Trades Club, Frenchgate, Doncaster, Room 9

Members Present: Norma Carr (NC) – Chair
Steve Lyons (SL)
Diana Foster (DF)
Chris James (CJ)
Maria Clausen (MC) – Burnes Practice

Apologies: Judith Hickson (JH)
Jon Finegold (JF)
Ian Mitchell (IM)
Stan Johnson (SJ)

In Attendance: Emily Green (EG) – Business Support Officer, Healthwatch Doncaster
Andrew Goodall (AG) – Chief Operating Officer, Healthwatch Doncaster
Jill Telford (JT) – Engagement Team Manager, Healthwatch Doncaster

	Agenda Item	Action	By
1.	Welcome Introductions Housekeeping	NC welcomed everyone to the meeting and introductions were made. NC welcomed Maria Clausen from the Burnes Practice to the meeting. Maria explained she was attending on behalf of Jon Finegold.	
2.	Apologies	Judith Hickson (JH) Jon Finegold (JF) Ian Mitchell (IM) Stan Johnson (SJ)	
3.	Minutes of the last meeting and matters arising	The minutes of the previous meeting held on 15 June 2018 were agreed and approved as a true/ reflective record by those present at the meeting. Matters arising Hospital Services Review AG had a meeting with Katy Hyde. Katy is keen for the network to hold a Hospital Services Review workshop follow-up discussion in October 2018. The network agreed to be involved in organising this event and potential venues and dates were discussed. The network decided the workshop will be held on 29 October 2018 1pm – 3pm and catering will be provided from 12noon – 1.00pm. The network decided their preferred venue would be Doncaster Communication College (DCC), EG to contact DCC for availability. AG suggested that an information booklet will be created	

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		and provided to facilitators prior to the workshop containing presentations.	
4	Update on All Age Carer's plan – Geoffrey Johnson	<p>GJ informed the PPG Network that he had a meeting on 21 June 2018 with Angela Waite (Carers Strategic Lead at DMBC), to discuss the All Age Carers Charter poster and commitment document, which is currently under discussion/development with the Carers Strategic Oversight Group.</p> <p>The Poster is intended to get the "Think Carer" message out across the borough and include the definition of a 'carer'. Which could be looking after a family member, relative, helping a friend or neighbour, who could not manage without their support. There is currently no date for the launch but will be in 2018.</p> <p>GJ asked for the support of the PPG Network and to be part of the launch of the All Age Carers Charter. It was unanimous that the network would give Angela Waite their full support and be part of the launch.</p> <p>The PPG Network discussed and agreed that the next meeting on 31 August 2018 will have a 'carers focus' and will make the meeting open to carers across Doncaster and invite wider people. It was also agreed to change the venue for the next meeting to Doncaster Museum and Arts Gallery - EG to contact the museum for room availability as a venue for the next meeting (31 August 2018).</p> <p>GJ provided a useful update on the Wellbeing Service and a talk provided by Jayne Rogers to GJ's PPG meeting. The PPG Network felt that the information was valuable and wanted to share it as an example of good practice with other PPGs. GJ agreed to forward his notes and info to Healthwatch Doncaster so that a report could be pulled together and then shared out to all PPGs through the Practice Managers.</p>	
5.	Doncaster Free Press Update – Barbara Bell, Geoffrey Johnson	<p>GJ and BB provided an update and fed-back from the healthcare discussion panel meeting they attended. The purpose of the meeting was to engage with both the NHS service providers and members of the public and discuss the NHS health and social care provisions being provided locally.</p> <p>Overall GJ and BB both thought it was an 'informative' and positive discussion session.</p>	

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6	Electronic Referral System project update – Andrew Goodall	<p>The PPG Network was informed by AG there is an opportunity to be involved in a piece of work with HWD around the new Electronic Referral System (ERS). A simple questionnaire is being developed by Debbie Hilditch and Jill Telford for members of the network to engage with people who use Primary Care and capture their thoughts on the new system.</p> <p>Healthwatch Doncaster are working to publicise information on the new ERS system locally.</p>	
7	NHS Consultation on Evidence Based interventions – Andrew Goodall	<p>AG gave an overview on NHS’s Consultation on Evidence Based interventions. The consultation is between 4 July - 28 September 2018.</p> <p>For more information about the consultation and an easy read document please visit the link below: https://bit.ly/2ueqEKG.</p> <p>The PPG Network were asked to share their views and complete the online survey</p>	
8.	Best Practice	No best practice was raised.	
9	AOB	<p>Future meeting dates are: Friday 31 August 2018, 2.00pm – 4.00pm at Doncaster Museum and Arts Gallery.</p>	
10	Close	Meeting closed at 4:00PM	