

# PPG Network Action Points

**Meeting:** PPG Network Meeting

**Date:** Friday 26 April 2019

**Time:** 1.00pm – 3.30pm

**Location:** Conference Room 2, Doncaster College for the Deaf.

**Members Present:** Norma Carr (NC) – Chair  
Chris James (CJ)  
Judith Hickson (JH) Left during item 5  
Sheila Bean (SB)  
Peter Noble (PN)  
Diana Foster (DF)  
John Burke (JB)  
Geoffrey Johnson (GJ)  
Barbara Bell (BB)  
Jon Finegold (JF) arrived during item 5

**Apologies:** Emily Green (EG)  
Kayleigh Wastnage (KW)  
Steve Lyons (SL)  
Frank Knapton (FK)

**In Attendance:** Elle Smith (ES) - Engagement Support Officer, Healthwatch Doncaster  
Jill Telford (JT) – Engagement Team Manager, Healthwatch Doncaster  
Natalie Bowler-Smith (NBS) – Community Engagement Officer,  
Healthwatch Doncaster

	<b>Agenda Item</b>	<b>Notes</b>
1.	<b>Welcome Introductions Housekeeping</b>	NC welcomed everyone to the meeting and introductions were made.
2.	<b>Apologies</b>	Emily Green (EG), Kayleigh Wastnage (KW) Steve Lyons (SL), Frank Knapton (FK)
3.	<b>Minutes of the last meeting and matters arising</b>	The minutes from the last meeting held on 29 March 2019 were reviewed by those present at the last meeting and agreed as a true record.  <b>Action:</b> EG to add Sheila Bean and Peter Noble on the PPG Network distribution list to receive all emails.
4.	<b>Introductions to Natalie Bowler-Smith New Community Engagement Support Officer</b>	NBS explained her background of work and explained what her role is now at Healthwatch Doncaster, as the Community Engagement Officer.  Within NBS role, she will be replacing JT role to provide support for the PPG Network.. NC and the Network wanted to say thank you to JT for the positive changes she has made

# PPG Network Action Points

		for the network. The PPG Network gave a warm welcome to NBS and look forward to work with each other.
5.	<b>Access to Primary Care update – Jill Telford</b>	<p>JT gave a brief update about the Access to GP services work Healthwatch Doncaster are involved in.</p> <p>JT explained that Healthwatch need to engage with as many people as possible with the GP Access questionnaire to get their views and encouraged the network to share with their groups.</p> <p><b>Action:</b> Network members to inform NBS or JT on any events or groups they are aware of who will be interested to complete the questionnaire.</p>
6.	<b>NHS Long Term Plan update</b>	<p>JT updated the PPG Network on NHS Long Term Plan engagement that Healthwatch team are involved in. There is arranged sessions in the community and focus groups (prisons, volunteers and sea cadets) to complete the questionnaire.</p> <p>The network was informed that EG has sent the link out to access the questionnaire and share with other networks where appropriate.</p>
7.	<b>Any other Business</b>	<p><u>Out Patients Re-Design</u> JT explained that there is a session on Wednesday 8<sup>th</sup> May 2019, 12.15pm until 3.00pm around the re-design of Outpatients and other departments at DRI. <b>Action:</b> Information about the session needs to be sent through to the COSG – Angie Waite, as she could be interested in this.</p> <p><u>Tran Spectrum Awareness Training</u> On Wednesday 1<sup>st</sup> May 2019 there will be training available for anybody interested. This is around the Transgender and Trans Variant community. There will be a cost of £30. If anybody would like more information contact JT.</p> <p><u>PPG Awareness Week</u> The week commencing 10<sup>th</sup> June will be PPG Awareness Week. There was a discussion around how the Network can get involved and their ideas. It was raised the awareness week conflicts with the Carers Oversight Strategic Groups week.</p> <p><u>NAPP</u> There were a discussion around NAPP, you can receive monthly updates and get access to their annual conferences. NAPP provide support to GPs and practice teams through a comprehensive range of evidence-based high quality specialist resources developed from over thirty years' experience.</p>

# PPG Network Action Points

		<p>BB explained that Ann Dawson, who presented at the previous meeting, would not be beneficial to the group. However, it was discussed The Royal College of General Practices would benefit more from other PPG Networks within practices and it would be useful to make contact.</p> <p>AG was actioned at the last meeting to make enquires with other PPG Networks in South Yorkshire and Bassetlaw. The PPG Network are awaiting on this information.</p> <p>AG has confirmed that he has sent an invitation to Katy and James from ICS to attend a future meeting and give an update on the Hospital Services Review.</p> <p>BB handed out paper copies she had produced around stoma. BB would like Healthwatch Doncaster to distribute the information to GP Practices and Hospitals. <b>Action:</b> BB to send electronic copy to HWD for distribution.</p> <p>There was a discussion around GP Practices in Doncaster receiving the PPG Network minutes. <b>Action:</b> JT to investigate and find relevant contacts for each GP Practice in Doncaster for EG to create distribution list.</p> <p>The PPG Network used to have a CCG representative to update at each meeting and be a link. Due to roles changing, this does not happen anymore. <b>Action:</b> The PPG Network agreed to invite Karl Roberys to the next meeting.</p> <p>As there has been changed around the CQC BB has received some information around this. <b>Action:</b> BB to send the relevant document to EG and EG will share this with the network.</p>
8.	<b>Close</b>	Meeting closed at 15.30hrs
	<b>Date of next meetings</b>	<p><b>Next meeting:</b> Friday 24<sup>th</sup> May 2019, 1.00pm – 3.30pm.</p> <p><b>Future meetings:</b> Friday 21<sup>st</sup> June 2019 Friday 26<sup>th</sup> July 2019 Friday 13<sup>th</sup> September 2019 Friday 25<sup>th</sup> October 2019 Friday 29<sup>th</sup> November 2019</p> <p><b>Action:</b> EG to book venue for all dates mentioned above.</p>