

PPG Network Action Points

Meeting: PPG Network Meeting

Date: Friday 5 October 2018

Time: 2.00pm – 4.00pm

Location: Trades Club, Frenchgate, Doncaster, Room 9

Members Present: Norma Carr (NC) – Chair
Diana Foster (DF)
Chris James (CJ)
Barbara Bell (BB)
Jon Finegold (JF)
Frank Knapton (FK)
Ian Morris (IM)
Chris Simmonds (CS)

Apologies: Steve Lyons (SL)
Sian Owen (SO)
Judith Hickson (JH)
Stan Johnson (SJ)

In Attendance: Emily Green (EG) – Business Support Officer, Healthwatch Doncaster
Jill Telford (JT) – Engagement Team Manager, Healthwatch Doncaster
Kayleigh Wastnage (KW) – Business Development Manager - Primary Care Doncaster

	Agenda Item	Action	By
1.	Welcome Introductions Housekeeping	NC welcomed everyone to the meeting and introductions were made.	
2.	Apologies	Steve Lyons (SL) Sian Owen (SO) Judith Hickson (JH) Stan Johnson (SJ)	
3.	Minutes of the last meeting and matters arising	Minutes of last meeting not reviewed	
4	Kayleigh Wastnage – Primary Care update	KW was welcomed back to the meeting by the PPG Network. KW gave an overview of her new role at Primary Care Doncaster and the structure of the GP Federation which is available on the PCD website www.primarycaredoncaster.co.uk	

PPG Network Action Points

		<p>KW informed the PPG Network on the new 'Extended Access Service' that has been introduced to improve access to appointments at a convenient time and location for patients and the service will be reviewed in 6 months' time. KW explained the 4 elements to the service:</p> <ul style="list-style-type: none"> • Saturday Morning clinics – The clinics will be delivered in 4 hubs in GP practices across Doncaster. GPs can now refer you to one of the practices offering this service to get a Saturday morning appointment if cannot attend one throughout the week. All patients from any GP can attend the chosen GP practices for a Saturday appointment. • Same Day Health Centre (SDHC) –GPs can book patients an appointment at the centre but appointments are limited. Patients can still self-refer. • 'First2Physio' service – GPs will now refer patients to this service based at Devonshire House. The service is a triage and advice service that aims to reduce pressure on GP appointments for patients with musculoskeletal conditions or offer a triage and assessment service through physio nurses. • Inclusion Health Clinics – Drop-in clinics will be available for vulnerable groups using the RDaSH health bus based at convenient venues: Wharf House, The Conversation Club and Changing Lives. <p>Publicity resources are available on Primary Care Doncaster website. HWD are completing surveys with patients on extended access.</p> <p>There was a lengthy discussion on how the network felt strongly they should be more involved with PCD and felt perturbed that there had been no coproduction or had been asked to comment on the extended access posters.</p> <p>It was proposed and agreed that the PPG Network will consider an affiliation with Primary Care Doncaster to achieve a closer link and also the importance in having a CCG representation at all network meetings to maintain this link. – Kayleigh Wastnage to attend November meeting.</p>	
8.	Best Practice	No best practice was raised.	

PPG Network Action Points

9	Developing and supporting emergent PPGs	<p>JT informed the group on behalf of Andrew Goodall that Healthwatch Doncaster and Doncaster CCG have had a discussion about support for new and evolving PPGs in GP practices in Doncaster. HWD want to know if the network would be keen to be involved in the support. This could be an opportunity to share learning from the PPG Network to support PPG groups and membership.</p> <p>The PPG Network agreed they will be interested to support the chosen GP Practices with recruitment and development of their Patient Participation Groups which could potentially develop the PPG Network membership by attending those sessions within the practices.</p> <p>Next steps:</p> <ul style="list-style-type: none"> • Set a clear vision on role and responsibilities the PPG Network will have in this work. • Hold a workshop at the November meeting on 'Patients Voice' and to gather ideas how to approach this. 	
	AOB	NC asked to share the concerns expressed by SL about the proposal of the additional housing in Doncaster and the impact this will have on health services.	
9	Next meeting	<p>Future meeting dates are:</p> <p>Tuesday 6 November 2018 12noon – Hospital Services Review workshop (open meeting to other groups)</p> <p>Friday 30 November 2018, 1.00pm – 3.30pm at Doncaster Deaf Trust school, Conference Room 2 in the main building</p>	
10	Close	Meeting closed at 4:00PM	