







Minutes of the Keeping Safe Forum Meeting held on Wednesday, 22nd April 2015 at the Doncaster Trades Club, Frenchgate, Doncaster

Who attended the meeting:

Name	Which organisation they are representing
Jon Nicholas (Vice Chair)	Research In Practice For Adults (RIPFA)
Janice Lowery(Chair)	Choice for All Doncaster (ChAD)
Mary Jones	Representing the deaf community
Susan Cobb	Representing the deaf community
Pat Chojnowski	ChAD
Dave Pearson	
Linda Houston	
Helena Blackburn	Doncaster Housing for Young People (DHYP)
Ami Rice	DHYP
Marie Wood	Rethink
Mary McEwen	Doncaster MBC, Operational Safeguarding Team
Sharon Fung	Doncaster Safeguarding Adults Board
Angela Barnes	Project Manager, Keeping Safe Forum
Sophie Briggs	Minute Taker
Nick Andrews	Interpreter/ Sign Language
Jane Kelsall	Interpreter/Sign Language

<p>1. Welcome</p> 	<p>Janice Lowry and John welcomed everyone to the meeting and introductions were made using a short activity introducing yourself with a word with the same first initial as your name.</p>
<p>2. Apologies</p> 	<p>Some people could not make it to this meeting, they were:</p> <p>Norman Hayes Maxine Hayes Nicholas Thompson Patrick McAndrew Sally Adams Sue Millward John Tupling</p>

<p>3. Minutes of last meeting</p> 	<p>It was agreed that there were two errors in the previous minutes. John's name is to be amended along with Nick Andrews to be added.</p>
<p>4. Actions from last meeting</p> 	<p>At the last meeting, people asked where the Keeping Safe Forum manager post had been advertised. Sharon said that it had been on the Carers Federation and Healthwatch websites as well as Doncaster CVS and New Horizons newsletters. An email had also been sent out to members of the Engagement Sub Group to promote in their own organisations. An email had been circulated to members of the Keeping Safe Forum. Sharon had also put the advertisement onto Doncaster Council's social network site – Yammer.</p> <p>The meeting discussed different venues for future meetings as the concert room in the Doncaster Trades Club is not appropriate as the lighting is poor, but the Elvin Suite is. Club 39 was suggested and Angela Barnes is going to look into other possible venues.</p>
<p>5. Welcome to Angela Barnes – new support worker for the Forum</p>	<p>Sharon introduced Angela Barnes to the group and said that Angela started last week as the new Manager for the Keeping Safe Forum. She is based at Healthwatch Doncaster. Angela will now be providing the ongoing support to the Forum, will be organising future meetings and will be the main contact. Sharon will still work closely with Angela and Angela will represent the Keeping Safe Forum on the Engagement Sub Group.</p> <p>Angela said a little bit about herself and where she had previously worked.</p> <p>Angela said that she would like to visit possible venues for the forum and see which would be most suitable. Angela said that she has a flexible working pattern. Her days to work are usually Monday – Wednesday but this can be changed if needed.</p>
<p>6. Taking Stock activity</p>	<p>John asked the group to think about what has happened in the Forum so far and to write down four things that they have found useful about the forum so far, and four things that could be done differently</p> <p>John asked the group to each find a partner and share ideas.</p> <p>This information will be shared with Angela.</p>