

## Doncaster Keeping Safe Forum

### Minutes of the Keeping Safe Forum Meeting

Held on Wednesday, 26 August at Healthwatch Doncaster Duke Street

#### Who attended the meeting:

	Name	Representing
1	Richard Chojnowski	ChAD
2	Pat Chojnowski	ChAD
3	Toyah Wordsworth	Equal Equality
4	Agnieszka Rezmer	PA
5	Angela Barnes	Keeping Safe Forum
6	Tom McKnight	Doncaster CVS
7	Kevin Reilly	Individual
8	Sue Millward	Chad

#### 1. Welcome



Angela welcomed everyone to the meeting

#### 2. Minutes of last meeting



Minutes of the last task & finish group sent to forum members and as this was a special meeting the minutes would not be looked at in any detail, but would be made available at next full meeting in September.

#### 3. Actions & update



Angela gave a very short overview to update the forum on the activities undertaken since the last meeting in July. Membership continued to grow and Angela was continuing to set up meetings with new groups to promote the forum. The first quarterly report was presented to the DASB to update the board on the work of the forum.

#### 5. Presenting the work of the forum

The group were reminded that the DKSF forum had an opportunity to present the work done so far at the Healthwatch AGM on 5<sup>th</sup> October and the Keeping Safe event on the 19<sup>th</sup> November. This meeting would be used to work on our plan for this. We have 20 mins at each event and ideally we need to do something that is engaging and will enable all to get involved. The group

	<p>discussed the best way to do this; ideas such as videos and presentations were discussed. Angela suggested an idea she had around using a narrator to tell the journey of the forum to date using both a power point and then using boards that members of the forum displayed. The group worked on the idea and suggested some of the key messages they would want to display to the audience. See copies of flip charts attached. The group also thought that using an image displaying all the members logos would be good to use at the end. The group also thought for the November event it would be good to have something to promote to the public so a giveaway ideas of something linked to Keeping Safe were discussed, a personal alarm was thought to be a good idea. Volunteers came forward to offer support with the planning of this.</p> <p>Actions:  Angela to cost up some of the ideas  Angela to work up the story board and produce final set of slides</p>
<p><b>9. Any Other Business</b></p>	<p>No other business was raised.</p>
<p><b>10. Date of next meeting</b></p>	<p>The next full meeting would take place on the 30 September 10.30 – 12.30 at the Deaf Trust Leger Way Doncaster</p>