

Doncaster Keeping Safe Forum

**Minutes of the Keeping Safe Forum Meeting
held on Wednesday, 27 May 2015 at the Doncaster Trades Club, Frenchgate,
Doncaster**



Who attended the meeting:

	Name	Representing
1.	Mary Jones	Representing the deaf community
2.	Susan Cobb	Representing the deaf community
3.	Pat Chojnowski	ChAD
4.	Louise Daning	ChaD
5.	Sue Millward	ChaD
6.	Richard Chojnowski	Doncaster College
7.	Dave Pearson	
8.	Helena Blackburn People (DHYP)	Doncaster Housing for Young
9.	Andrew Dacre People (DHYP)	Doncaster Housing for Young
10.	Rebecca Carter	United Care and Support
11.	Laura Bryan	United Care and Support
12.	Sheila North	Rethink
13.	George Maitland	Healthwatch Doncaster
14.	Angela Barnes	Project Manager, Keeping Safe Forum
15.	Brian Harrison	Meeting New Horizons
16.	Tom McKnight	Doncaster CVS
17.	Matt Dixon	Interpreter/ Sign Language
18.	Jane Kelsall	Interpreter/Sign Language
19.	Sarah Milner	Young People
20.	Rachel Long	DMBC
21.	Emily Whitfield	NAS National Autistic Society
22.	Kevin Reilly	Individual

1. Welcome



Angela welcomed everyone to the meeting and introductions were made.

<p>2. Apologies</p>	<p>Some people could not make it to this meeting, they were:</p> <p>Norman Hayes Maxine Hayes John Tupling Mary McEwen Sharon Fung</p>
<p>3. Minutes of last meeting</p> 	<p>It was agreed that there were a couple of errors in the previous minutes re the attendance list, apologies and the spelling of Jon's name. Also the actions from the 'next steps' activity were not included in the minutes.</p> <p>Action 1 – Angela to chase with Sharon the next steps and agree to send to members as soon as available</p>
<p>4. Actions from last meeting</p> 	<p>Next steps activity was not available for this meeting so could not be actioned or discussed – to be included on a future agenda</p>
<p>5. Update from the last month's activities from Angela.</p>	<p>Angela provided the forum members with an overview of the visits, meetings and people she has met over the last month. Visits have included meetings with other Healthwatch organisations across South Yorkshire, a range of people from within DMBC, Health and the voluntary sector including Doncaster CVS and New Horizons. Angel has also met representatives from St Leger Homes and the Doncaster Safeguarding Adults Board.</p> <p>Angela also reported on the Twitter feed that was proving popular with over 70 followers of the Doncaster KSF including DMBC and the NSPCC. A no of new people had completed forms to join the forum including Doncaster West Development Trust, National Centre for Domestic Violence and Edlington Community Organisation.</p>
<p>6. Who are we missing ? Activity</p>	<p>The group was asked to consider other people not on the list and those not yet engaged with the forum and also to think about other tasks the forum could undertake. It was</p>

felt that some of the next steps work undertaken the previous month would also help shape this activity (Angela to chase with Sharon Fung) The list included Black, Minority and Ethnic groups (BME), DICE, Doncaster Disability Cluster, Autism Plus, Police Support Officers(PSOs). Importantly the session raised how we are inclusive to new members and a welcome pack is to be produced and more information sent out with the agenda about the forum's mission and purpose.

Action 2 – Angela to chase up 'Next steps' information and write up full details of the new contacts list and share at next meeting and provide update on any progress made



List of contacts attached APPENDIX ONE



Action 3 – Angela to work up welcome pack for forum's consideration

7. Safe Hands

The forum worked on an activity to consider who keeps us safe and where we would go to for help. Members of the forum used hand shaped templates to complete the activity. Members of the forum shared their list and the group discussed a number of the services. We spoke about the 999 service and the 101 service for non-emergencies, we discussed the issues faced by members of the deaf community and also discussed the SID(Safe in Doncaster) scheme and Sierra Delta scheme also used in Doncaster. Member of the group thought a list of useful contacts would be good to include in a welcome pack with a section for personal emergency numbers on too.



	<p>Action 4– Angela to work on producing full list of contacts and then to produce final document to include in welcome pack – this will be brought back to forum for comments/changes at a future meeting</p> <p>List of organisations attached to minutes APPENDIX TWO</p>
<p>9. Any Other Business</p>	
<p>10. Date of next meeting</p>	<p>Wednesday 24 June 10.30am – 12.30am</p> <p>Lakeside Church if available</p> <p>Permission also given to book next meetings of the forum on last Wednesday of each month, subject to availability of rooms.</p>

<p>7. Next steps for the forum</p>	<p>John asked the group to spend a few minutes thinking about the future of the Forum and in groups to create still pictures that told the story and gave a vision for the future.</p>
<p>8. Making a press release</p>	<p>Deferred until the next meeting.</p>
<p>9. Any Other Business</p> 	<p>Angela invited the group to see her in a drop in sessions in between the Forum meetings from the times of 2pm – 5pm every 2 weeks on a Tuesday.</p> <p>The meeting was interested in this.</p> <p>Angela also mentioned to the group about having a twitter account for the Keeping Safe Forum. Everyone seemed keen on the idea and Angela is going to look into this and update at the next meeting.</p> <p>Janice told the forum she had enjoyed chairing the meeting.</p> <p>This was John’s last meeting and the Forum thanked him for all his work.</p> <p>Jon thanked people for attending the forum and closed the meeting.</p>
<p>10. Date of next meeting</p> 	<p>Wednesday 27th May 2015 10.30am – 12.30am</p>

