

Healthwatch Doncaster – Minutes of Board Meeting

Thursday 31 January 2019

Venue: Conference Room, Cavendish Court

Members Present: Steve Shore (SSh) – Chair, Debbie Hilditch (DH), Sucha Singh (SSi), Debbie Osborne (DO)

Apologies: Andrew Bosmans (AB),
Andrew Goodall (AG),
Linda Crundell (LC)

In Attendance: Emily Green (EG)

	Agenda Item	Action	By
1	Welcome/Introductions/Housekeeping SS welcomed everyone to the meeting and introductions were made.		
2	Apologies Andrew Bosmans (AB), Andrew Goodall (AG), Linda Crundell (LC) Debbie Osborne confirmed she would need to leave At 430pm.		
3	Declarations of interest – Register of interests No other interests other than those stated on the register of interests. No new declarations were made other than those already noted on the register of interests		
4	Minutes of the last meeting and matters arising Minutes from the Board meeting held on 29 November 2018 were reviewed and approved by those present at that meeting.		
5.	Healthwatch Doncaster – Information booklet The Board reviewed the information booklet and everyone was happy with the content. EG explained that there will be 10,000 copies and these will be circulated around all GPs in Doncaster.		
6.	Q3 Outcomes Report – submitted to Doncaster Council January 2019 The Q3 report was reviewed by the Board. It was raised if HWD receive DMBC’s perception of the reports each quarter. DH explained that we receive positive feedback from the Contract Manager at DMBC. A suggestion was made if it would be beneficial to insert a ‘high level summary’ at the top of each quarter or an easy read version.		
7.	NHS Long Term Plan – working with Healthwatch England and public involvement in the ICS		

	<p>DH explained that Healthwatch England commission all Healthwatch's for public engagement relating to the Long Term Plan. AG has agreed to carry out work and co-ordinate public engagement for other Healthwatch's in South Yorkshire and Bassetlaw. AG is awaiting to hear a response on HWE expectations.</p> <p>The Board highlighted the importance in being mindful that HWD are not responsible for the delivery of the work but will be facilitating the sessions.</p> <p>It was noted Sucha would be writing the reports.</p>		
8.	<p>NHS cancer, A&E, ops and mental health targets in Doncaster</p> <p>DH explained that National data is published on a regular basis, together with local data from the CCG on this key target areas. When the targets are reviewed as a whole it highlights some areas of concern which the board agreed needed further review. DH explained that as well as discussion at the CCG governing body, DBTH have meetings where these targets are discussed.</p> <p>Action: A nominated Board member to attend the DBTHFT meetings as a link between DBTH and HWD. This proposal will be revisited and Board members to identify their involvement and interests to attend these meetings as a link.</p>		
9.	<p>The reality of accessing Primary Care – Healthwatch Doncaster's next project and campaign</p> <p>Healthwatch Doncaster have had discussions with Primary Care Doncaster and Doncaster CCG and have been asked by PCD to seek patient views on access to Primary Care services and alternative services they would use instead of their GP. JT and DH have drafted a survey to complete with patients. This campaign will start from 3rd week in February. AG to meet with Dean Eggitt to get LMC involved.</p>		
9	<p>AOB</p> <p>Enter and View Policy</p> <p>The Board reviewed the draft policy that includes alterations. The main alteration is to change from a one-year term on the planning group to two years.</p> <p>The Board approved amendments.</p> <p>Future structure to meetings</p> <p>There was a discussion about the structure of future meetings and it was suggested for meetings to change to the last Friday of every month in the afternoon to increase attendance.</p>		

Date and time of next meeting: Thursday 28 February 2019 – 3.30pm - 5.30pm.